



Introduction to Michigan's Storage Tank Requirements



Michigan Department of Environmental Quality



Webinar Set Up

- All lines will be muted
- Questions can be sent to us via the question/chat box
- We will record webinar and post online



Introduction to Michigan's Storage Tank Requirements





Presented by

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Hydrogen Rules

- Went into effect on May, 1, 2008.
Adopt by reference National Fire Protection Association (NFPA) pamphlets 50A and 50B, with state specific additions and amendments.
- Governs all liquid systems and gaseous hydrogen systems



WARNING

VENTING GAS MAY IGNITE
DO NOT SPRAY WATER
ON VENT STACK

LIQUID HYDROGEN

WARNING

FLAMMABLE. NO SMOKING. NO OPEN
FLAMES. EXTREMELY COLD LIQUID AND
GAS. MAY CAUSE SEVERE FROSTING. USE
IN ACCORDANCE WITH ALL PRODUCT
MATERIAL SAFETY DATA SHEETS.





Compressed Natural Gas Rules

- Went into effect on January 13, 1996
- Adopt by reference NFPA 52, 1992 edition
- Govern all Compressed Natural Gas dispensing systems



Storage and Handling of Liquefied Petroleum Gases

- Current rules took affect on July 7, 2008
- The rules adopt by reference NFPA 58, 2004 edition, with state specific additions and amendments
- Govern all Liquefied Petroleum Gas systems







Flammable & Combustible Liquid (FL/CL) Rules

- Latest version went into effect on August 13, 2003.
- Adopt by reference with state specific additions and amendments NFPA 30 and 30A 2000 Editions, NFPA 31 2001 Edition, and NFPA 37 1998 Edition.
- Govern all tanks with a Flashpoint less than 200 degrees Fahrenheit





Michigan Underground Storage Tanks Rules (MUSTR)

- Recent amendments to the 1998/1999 MUSTR took effect on July 12, 2008.
- Governs all Underground Storage Tank's (UST's) greater than 110 gallons in size that store a petroleum product or a listed hazardous substance.

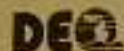






Reviews Required When...

- Hydrogen – Any liquid storage and any gaseous over 400 standard cubic feet, form EQP-5240, site sketch, fee.



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – WASTE AND HAZARDOUS MATERIALS
P O Box 30241 Lansing, MI 48909-7741

APPLICATION FOR INSTALLATION OF HYDROGEN STORAGE SYSTEMS

This information is required under Act 207 of the Public Acts of 1941, as amended, being Section 29.5c of the Michigan Compiled Laws Annotated

The item numbers are referenced in the attached typical installation of a Hydrogen Storage Tank. The system must be in compliance with the Michigan Department of Environmental Quality's Hydrogen Storage and Handling of Liquefied and Gaseous Hydrogen (H₂) Rules, 2007 AACCS R 29.7001 et seq. The manufacturer and part number must be provided for the appropriate item. For emergency generator containers please see Part 5 of the FL/CL Rules for additional requirements. For more information, please contact the Storage Tank Unit at 517-335-7211 or e-mail at DEQ-STD-TANKS@michigan.gov. For detailed instructions, see Page 2 of the typical installation.

	NEW ASSIGNED CONTAINER NUMBER(S)		FACILITY ID NUMBER
STREET ADDRESS (PO BOX NOT ACCEPTABLE)	CONTACT PERSON, TRAINED		AREA CODE & TELEPHONE NUMBER () --
	COUNTY	STATE MI	ZIP CODE
	OWNER ADDRESS		AREA CODE & TELEPHONE NUMBER () --
	STATE		ZIP CODE
NAME/COMPANY	STREET ADDRESS		AREA CODE & TELEPHONE NUMBER () --
	STATE		ZIP CODE



Reviews Required When...

CNG – Any dispensing system for vehicles, form EQP-3860, site sketch, fee.



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY - WASTE AND HAZARDOUS MATERIALS
P O BOX 30241, LANSING MI 48909-7741

APPLICATION FOR INSTALLATION (PLAN REVIEW) OF COMPRESSED NATURAL GAS (CNG) FUELING FACILITIES

Notification is required under Act 207 of the Public Acts of 1941, as amended, being Section 29.5c of the Michigan Compiled Laws Annotated. Any owner who provides or submits false information shall be subject to a misdemeanor and/or civil penalties not to exceed \$5000 per day for each tank for which notification is required or for which false information is submitted.

THIS FORM IS TO BE USED AS A GUIDELINE. IT IS NOT INTENDED TO LIST ALL OF THE REQUIREMENTS THAT MAY BE APPLICABLE. INSTALLATIONS THAT WERE IN COMPLIANCE WITH PREVIOUS RULES DO NOT HAVE TO ALTER EQUIPMENT UNLESS SPECIFICALLY REQUIRED TO DO SO. A PLAN REVIEW FEE OF \$203, PER 18,500 SCF, MUST BE INCLUDED WITH THIS APPLICATION. PLEASE DIRECT ANY QUESTIONS TO THE TECHNICAL REVIEW UNIT AT 517-335-2690.

E		NEW ASSIGNED TANK NUMBER(S)		FACILITY ID NUMBER	
STREET ADDRESS (PO BOX NOT ACCEPTABLE)		CONTACT PERSON (AT LOCATION)		AREA CODE & TELEPHONE	
		STATE	COUNTY	ZIP CODE	
NAME		STREET ADDRESS		AREA CODE & TELEPHONE	
		STATE		ZIP CODE	
Compressors:	Total SCFM:	Number of storage cylinders:		Total SCF capacity:	



Reviews Required When...

- LPG – Any dispensing systems, tanks larger than 2,000 gallon individual or 4,000 aggregate, form EQP-3861, site sketch, fee.



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
WASTE AND HAZARDOUS MATERIALS DIVISION
P O Box 30241 Lansing, MI 48909-7741

APPLICATION FOR INSTALLATION OF LIQUEFIED PETROLEUM GAS FACILITIES

NAME	NEW ASSIGNED TANK NUMBER(S)	FACILITY ID NUMBER
STREET ADDRESS (PO BOX NOT ACCEPTABLE)	CONTACT PERSON (AT LOCATION)	AREA CODE & TELEPHONE ()
	COUNTY	STATE MI
		ZIP CODE
OWNER'S NAME	STREET ADDRESS	AREA CODE & TELEPHONE ()
	STATE	ZIP CODE

DESCRIPTION	MANUFACTURER & PART NUMBER
CONTAINER DESIGN: Section 5.2: psi working pressure.	
CONTAINER SUPPORTS/INSTALLATION: Section 5.2.7 & 6.8.3: noncombustible; steel protection may be required.	



Reviews - Continued

- FL/CL – Any tank larger than 1,100 gallons in capacity, form EQP-3859, site sketch, fee.



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – WASTE AND HAZARDOUS MATERIALS
P O Box 30241 Lansing, MI 48909-7741

APPLICATION FOR INSTALLATION OF ABOVEGROUND STORAGE TANKS

This information is required under Act 207 of the Public Acts of 1941, as amended, being Section 29.5c of the Michigan Compiled Laws Annotated

INSTRUCTIONS: The item numbers are referenced in the attached typical installation of an Aboveground Storage Tank. The system must comply with the Storage and Handling of Flammable and Combustible Liquids (FL/CL) Rules, 2003 AACRS R 29.5101 et seq. The manufacturer must be indicated next to the appropriate item. For installations involving container and portable tank storage, please see Part 2, Chapter 5 of the FL/CL Rules for additional requirements. For bulk plants, industrial plants, chemical plants, processing plants, refineries and distilleries, please see Part 5 of the FL/CL Rules for additional requirements. For emergency generator tanks please see Part 5 of the FL/CL Rules for additional requirements, and complete Section III of this form. Please direct any questions to the Storage Tank Unit at 517-335-7211 or e-mail at STANKS@michigan.gov. For detailed instructions, see Page 5.

NAME	NEW ASSIGNED TANK NUMBER(S)	FACILITY ID NUMBER
STREET ADDRESS (PO BOX NOT ACCEPTABLE)	CONTACT PERSON (AT LOCATION)	AREA CODE & TELEPHONE NUMBER () --
	COUNTY	STATE MI
		ZIP CODE
NAME	OWNER ADDRESS	AREA CODE & TELEPHONE NUMBER () --
	STATE	ZIP CODE
OWNER'S NAME	STREET ADDRESS	AREA CODE & TELEPHONE NUMBER () --
		ZIP CODE



Reviews - Continued

- UST – Any regulated tank system, form EQP-3820, site sketch.



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – WASTE AND HAZARDOUS MATERIALS DIVISION
P O Box 30241 Lansing, MI 48909-7741

NOTICE OF PROPOSED INSTALLATION OF UNDERGROUND STORAGE TANKS

Pre-Registration for Underground Storage Tanks

Notification is required under Part 211, Underground Storage Tank Regulations, of the Natural Resources and Environmental Protection Act, 1994 PA 451, including Sections 324.21101 through 324.21113 of the Michigan Compiled Laws Annotated. A person who violates Part 211 or a rule promulgated under Part 211, who knowingly submits false information shall be subject to a misdemeanor and/or civil penalties not to exceed \$5000 per day for each tank for which notification which false information is submitted.

NOTES: This "Notice" must be completed and submitted to the Waste & Hazardous Materials Division (WHMD) a minimum of 45 days prior to the installation of the underground storage tank system. **THE UST SYSTEM SHALL NOT BE BROUGHT INTO USE UNTIL A REGISTRATION FOR UNDERGROUND STORAGE TANKS, FORM EQP3821, IS COMPLETED AND SUBMITTED TO THE WHMD ALONG WITH THE \$100.00 FEE.** Complete the required information in accordance with the Michigan Underground Storage Tank Rules (MUSTR), 1999 Part 211, et seq. and the Storage and Handling of Flammable and Combustible Liquids (FL/CL) Rules, 2003 AACR 29.5101 et seq. Parts 211 and 212 of the Michigan Compiled Laws Annotated as cited below. The manufacturer and part number must be indicated next to the appropriate item. The item number must be indicated next to the Typical Underground Storage Tank Installation diagram attached. This form is not intended to list all of the requirements that must be met. Mail the completed form to Waste And Hazardous Materials Division, P.O. Box 30157, Lansing, Michigan 48909-7657. Please direct all questions to the Storage Tank Unit at 517-335-7211 or e-mail DEQ-STD-TANKS@michigan.gov.

NAME	NEW ASSIGNED TANK NUMBER(S)	FACILITY NUMBER
STREET ADDRESS (PO BOX NOT ACCEPTABLE)	CONTACT PERSON (AT LOCATION)	AREA CODE & TELEPHONE ()
	COUNTY	STATE MI
		ZIP CODE
NAME	STREET ADDRESS	AREA CODE & TELEPHONE ()
	STATE	ZIP CODE
	ITEM	MANUFACTURER & PART



Fees

- Public Act 207 of 1941 as Amended Tanks (Hydrogen, CNG, LPG, & FL/CL) Review fee of \$141.50 per tank plus a yearly fee of \$61.50 per tank per year.
- All UST's, no review fee, yearly fee of \$100 per tank per year.





Tank Closures

- PA 207 of 1941 Tanks (Hydrogen, CNG, LPG, FL/CL) fill out and send in form EQP 3858.



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY - STORAGE TANK DIVISION

CHANGE OF INFORMATION FORM ABOVEGROUND TANKS ONLY

	LOCATION NAME OR SITE IDENTIFIER		FACILITY NUMBER
	FACILITY STREET ADDRESS (PO BOX NOT ACCEPTABLE)		AREA CODE & TEL
	CITY		ZIP CODE
ZIP	STATE	ZIP	
PHONE NUMBER	CONTACT PERSON (AT LOCATION)		
CILITY	TYPE OF REPORT		
Combustible Liquids Storage	<input type="checkbox"/> New Owner		
Petroleum Gas Storage	<input type="checkbox"/> Closure of Facility (All Storage)		
Natural Gas	<input type="checkbox"/> Closure of Tanks		
	<input type="checkbox"/> Tank(s) Returned to Service		
TANKS OUT OF USE OR CHANGE IN SERVICE			



Tank Closures

- UST's fill out and send in form EQP 3821, amended registration, EQP 3824 Intent of Removal, and either a confirmed release or a site assessment showing clean closure (the site assessment must be submitted on form EQP 3881).



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – WASTE AND HAZARDOUS MATERIALS

REGISTRATION OF UNDERGROUND STORAGE TANKS

Information in this form is required under "Part 211, Underground Storage Tank Regulations, of the Natural Resources and Environment Act, 1994, as amended." Any owner who knowingly fails to notify or submits false information shall be subject to a misdemeanor and a fine of \$5,000 per day for each tank for which notification is not given or for which false information is submitted.

NEW REGISTRATION

If sending payment and form mail to: MDEQ, Office of Financial Management,
Revenue Control Unit, PO Box 30657, Lansing, MI 48909

EXISTING INFORMATION
(Registered USTs Only)

If sending form only, mail to: MDEQ, WHMD, PO Box 30241, Lansing, MI 48909

NUMBER OF TANKS AT FACILITY

NO. OF CONTINUATION SHEETS ATTACHED

I. OWNERSHIP OF TANKS

IF THIS IS A NEW OWNER'S ADDRESS, PLEASE CHECK ☐

OWNER NAME (Corporation/Individual, etc.)

OWNER ADDRESS

II. LOCATION OF TANKS

IF INFORMATION IS THE SAME AS SECTION I, CHECK HERE

FACILITY NAME OR SITE IDENTIFIER

STREET ADDRESS (P.O. Box Not Acceptable)



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
STORAGE TANK DIVISION

FACILITY NUMBER (see invoice)

INTENT OF REMOVAL, CLOSURE OR CHANGE-IN-SERVICE OF UNDERGROUND STORAGE TANKS

This information is required pursuant to Part 211, Underground Storage Tank Regulations, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.
An owner/operator who fails to notify is subject to a misdemeanor and/or civil penalties, not to exceed \$5,000 per day for each tank.

DIRECTIONS: NOTICES WILL ONLY BE ACCEPTED ON THIS FORM. YOUR UST MUST BE REGISTERED PRIOR TO THE SUBMITTAL OF THIS FORM. Please type or print clearly. ALL information must be completed. See reverse side for additional information. If you have questions, call 517-373-8168, Monday through Friday between 8:00 am - 5:00 pm.

I. OWNERSHIP OF TANKS		II. LOCATION OF TANKS	
<input type="checkbox"/> PLEASE CHECK IF NEW OWNER'S ADDRESS		<input type="checkbox"/> PLEASE CHECK IF SAME AS SECTION I	
OWNER (CORPORATION, INDIVIDUAL, ETC.)		FACILITY NAME OR COMPANY SITE IDENTIFIER	
ADDRESS		STREET ADDRESS (P.O. Box Not Acceptable)	
STATE	ZIP CODE	CITY	STATE ZIP CODE
TOWNSHIP		COUNTY	TOWNSHIP
PHONE & TELEPHONE NUMBER		CONTACT PERSON FOR LOCATION	AREA CODE & TELEPHONE NUMBER ()



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – WASTE AND HAZARDOUS MATERIALS DIVISION

UNDERGROUND STORAGE TANK SYSTEM SITE ASSESSMENT REPORT AND CLOSURE OR CHANGE-IN-SERVICE REGISTRATION FORM

Information is required under Part 211, Underground Storage Tank Regulations, of the Natural Resources and Environmental Protection Act, Act 451 of the 1994, being Sections 324.21101 to 324.21113 of the Michigan Compiled Laws Annotated. Any owner who knowingly fails to notify or submits false information is subject to a misdemeanor and/or civil penalties not to exceed \$5000 per day for each tank for which notification is not given or for which false information is

INSTRUCTIONS: For permanent closure and change-in-service, complete all the information on this form and submit with the site assessment analytical results, chain of custody and site sketch which indicates the location and depths of tanks, piping, and samples. Notification must be received within 45 days of the samples being taken. The owner is required to keep a copy of the site assessment report for a minimum of three years. See reverse side of this form for additional information.

FACILITY ID

I. OWNERSHIP OF TANKS

II. LOCATION OF TANKS

OWNER (CORPORATION, INDIVIDUAL, ETC.)

FACILITY NAME OR COMPANY SITE IDENTIFIER

ADDRESS

STREET ADDRESS (PO BOX NOT ACCEPTABLE)

STATE

ZIP CODE

CITY

STATE

PHONE CODE & TELEPHONE NUMBER

CONTACT PERSON FOR LOCATION

AREA CODE & TELEPHONE NUMBER



Highlight – Changes - LPG

- Cylinder Rack storage, 10' from doorway or opening at places frequented by the public that have 2 means of egress or at a place not frequented by the public that only has 1 means of egress, and at least 20 feet to all FL/CL Motor Vehicle Fueling dispensers



Highlight – Changes - LPG

- Federal Department Of Transportation
Cylinders in stationary service & filled
on site must be inspected or
requalified within 12 years of
manufacturer & every 5 years there
after. Cylinders past this date had 3
years (7/1/2011) to come into
compliance with this rule







Highlight – Changes - LPG

- Tanks over 4,000 gallons water capacity (WC) or used for container fill must be equipped with pressure relief valve and within 10 years of installation or by 7/1/2011 and every 10 years thereafter perform visual relief valve inspections that is documented, including removal of stack, removal of foreign matter, and repair/replacement of damaged or deteriorated valves





Highlight – Changes - LPG

- Any new container over 4,000 gallons water capacity or used for dispensing to Motor Vehicles must meet Section 5.7.7.2 (A to G) of the Michigan Storage and Handling of Liquefied Petroleum Gas Rules for new installations (deals with internal valves, thermal actuation, and remote shutoffs)
- Any container above and already installed must meet the requirements listed in 5.7.7.2 as applicable by 7/1/2011









Highlight – Changes - LPG

- Within 1 year of hire, all employees handling LPG must have their respective National Certified Employee Training Program (CETP) certificate
- Only CETP employees can install or service LPG systems
- Transfer out of a tank must be authorized by the owner of the system, conducted by qualified personnel, have 2 day prior notice





Highlight – Changes - LPG

Required labeling on tank (2 of them)

1. No Smoking within 25 feet
2. Flammable gas

Fire Protection is required for sites over 4k, based on the Fire Safety Analysis



PROPANE

FLAMMABLE

NO SMOKING



Highlight – Changes - LPG

- Required Warning signs at all filling locations 1. No Smoking-No Open Flame (3”) 2. Warning: Filling the following types of cylinders (cyl) is prohibited and violators are subject to civil and criminal penalties: (i) cyl not approved for LP (ii) cyl more than 12 years old that have not been recertified





Highlight – Changes - LPG

- Required Warning signs (cont.) (iii) cyl which are damaged, burned, or which after a visual inspection, appear unsafe (iv) cyl that are not equipped with a collar or cap to protect the valves while in transit (1/4")



Highlight – Changes - LPG

- Applications are now allowed to be processed in 30 days versus 21.
- All Underground LPG tanks over 2,000 gallons WC individual or 4,000 gallons WC aggregate must be registered with ST&CU on a form provided.
- All underground LPG tanks used for container fill now have to submit applications for installation and pay fees.





Highlight – Changes - LPG

- All other underground LPG tanks must be documented for location and kept on file
- Bulk plants must maintain and have on file written operation and maintenance procedures





Highlight - Changes - FL/CL

- If the existing Aboveground Storage Tank (AST) has not been upgraded to one of the approved alternatives or is not already in compliance with the 2003 FL/CL Rules, it will be red tagged and required to either upgrade or be taken out of service. Upgrades include, spill and overfill protection, corrosion protection and/or liquid tight secondary containment.







Highlights - MUSTR Rules

- Recent amendments to the 1998/1999 MUSTR took effect on June 27, 2008.
- All new tank and piping installations are required to be secondarily contained and monitored, including tanks for emergency-generators.
- Repair of existing pipe, as long as its less than 50% of total pipe run, can use an approved like replacement (single wall fiberglass with single wall fiberglass)



MUSTR Rules – Whats Next

The Federal Energy Act of 2005 requires that by August 8, 2012, every facility having one or more UST system that is subject to MUSTR must have a Class A Owner/Operator (O/O) and Designated B Operator.





MUSTR Rules – Whats Next

Proposed Draft –

Class A Owner/Operator – Has primary responsibility for the facility per MUSTR, must possess a current passing International Codes Council (ICC) certificate indicating they have passed the Michigan Class A UST System Operator Exam by 8/8/2012.





MUSTR Rules – Whats Next

Class A Operator – Designates a certified Class B Operator for each site and notifies DEQ of such on a form provided, maintains list of all trained Class C employees, and maintains all records for minimum of 3 years. New owner is required to have Class A within 30 days of purchasing a station.





MUSTR Rules – Whats Next

Class B Operator – Must maintain current certificate from ICC for Michigan Designated Class B Operator exam. This person conducts site visits and verifies operational compliance of all UST systems at the site. These visits are currently proposed to happen at least once every quarter, but that is subject to change.





MUSTR Rules – Whats Next

Class B Operator – Prepare written records of site visit on form provided by MDEQ, sign, and supply to Class A O/O. Required to alert Class A O/O of any conditions that require attention discovered during the inspection to keep facility in compliance with MUSTR.





MUSTR Rules – Whats Next

Class C employee can be trained by Class B or via other methods (online course, third party trainer, etc.)

At least one trained Class C employee shall be present during all operational hours, unless site is an approved unattended operation.





MUSTR Rules – Whats Next

New MUSTR Ad Hoc started in Winter of 2009 with the draft being completed in the fall of 2009 and which is currently going thru the rules promulgation process. These classification requirements and operator training will be part of those new rules. (Unknown date of implementation, all owners will be notified when it happens)





When Our Inspectors Visit Your Site – What to Expect

- **UST's:**
- **KEEP REGISTRATION INFORMATION CURRENT**
 - a) contact information
 - b) tank/piping information
 - c) release detection method(s)
- **SIGNIFICANT OPERATIONAL COMPLIANCE:**
 - a) overfill and overspill
 - b) tank and piping release detection records
 - c) corrosion protection records





When Our Inspectors Visit Your Site – What to Expect

- **OTHER COMPLIANCE ISSUES**

- a) maintain all tank/dispenser containment sumps liquid tight
- b) properly remove/dispose of accumulated liquids
- c) maintain all hoses, nozzles, splashguards, breakaway devices, fire extinguishers, signage





When Our Inspectors Visit Your Site – What to Expect

- **FL/CL AST's:**
- **GREATER THAN 1100 GALLONS:**
 - a) **vertical tanks on grade-upgrade requirement/overfill/overspill deadline was August 13, 2008, if American Petroleum Institute or Steel Tank Institute inspection performed, need copy of inspection report(s)**
 - b) **maintain corrosion protection on tanks/piping**
 - c) **labeling of tanks/fill risers**
 - d) **dispenser items-same as for ust's**





When Our Inspectors Visit Your Site – What to Expect

- **FL/CL AST's:**
- **LESS THAN 1100 GALLONS:**
 - a) maintain required separation distances from buildings/property lines-40' (some restrictions)**
 - b) only tanks built to an approved standard allowed**
 - c) electrical must meet code-no extension cords**
 - d) vent and fill must be separate**





When Our Inspectors Visit Your Site – What to Expect

- **FL/CL AST's (cont'd):**
 - e) up to 3 tanks at one location-no
manifolding of tanks**
 - f) area where liquid dispensed must be
protected by impervious surface**
 - g) roofs/canopies allowed with conditions**





When Our Inspectors Visit Your Site – What to Expect

○ **LPG AST's:**

- a) separation distances from buildings/property lines/point of transfer**
- b) painting/labeling of tank/piping**
- c) training for container fill operations**
- d) keep any combustible material 10' from containers**
- e) maintain emergency shutoff controls, fire extinguisher, hoses**
- f) signage at container fill operations**

















Question & Answer!?!?

- **WHEN IN DOUBT...CALL YOUR
LOCAL HAZARDOUS MATERIALS
STORAGE INSPECTOR OR THE
STORAGE TANK UNIT IN LANSING
at 517-335-7211!!!**
- **Environmental Assistance Center
800-662-9278**





Questions

**You can submit questions
using the question box on
your webinar toolbar.**



Wrap Up

- An on-line evaluation will be sent to you this afternoon via e-mail.
- Recording of webinar will be posted on-line.